

TERMS AND CONDITIONS OF PARTICIPATION in 'CREATIVE FOUNDRY' EXHIBITION

PARTICIPANT APPLICATION

- 1.1. MTP (Międzynarodowe Targi Poznańskie) accepts participant application in the EXHIBITION (original A1 form, completed and signed) provided that a deposit for providing the exhibition space referred to in point 2.

EXHIBITION SPACE CONDITIONS OF PAYMENT

- 2.1 Prices for the exhibition space connected with participation in the trade fair situated inside the hall or outdoors as indicated in the A1 form cover:
- the preparation of the space for an exhibitor (the marking out of the stand, preparation of infrastructure),
 - the handing over of the space to an exhibitor for use during the fair, assembly and disassembly,
 - with regard to a developed space, additionally, the assembly and disassembly of the stand and standard construction and furnishings in accordance with the MTP design,
 - organizational and technical services.

2.2 DEPOSIT FOR PROVIDING EXHIBITION SPACE

- 2.2.1 The entity applying for participation and ordering the space with the use of the A1 form is obliged to pay the deposit for providing the exhibition space. The payment of the deposit is a condition necessary for MTP accepting the participant application.
- 2.2.2 Deposit rates:

- 50% of the gross value* of the ordered space – for payments made by 01.03.2018.
- 100% of the gross value* of the ordered space – for payments made after 01.03.2018.

- 2.4 No invoice is issued for the payment of the deposit. The deposit paid by the entity applying for participation and ordering the space with the use of the A1 form will be credited to the fee for providing the exhibition space on the day of issuing the Participant Application Confirmation.
- 2.5 Together with the Participant Application Confirmation MTP issues an invoice confirming that the payment is credited to the amount due for providing the exhibition space.
- 2.6 If the payment is made in an amount lower than 100% of the gross value* of the ordered space, MTP issues a pro forma invoice specifying an outstanding portion of the amount due which is required to be paid within the time limit specified in the pro forma invoice. The payment made will be invoiced by MTP in accordance with applicable regulations.
- 2.7 Settlements with foreign customers for providing the exhibition space are performed by MTP in accordance with an average euro exchange rate quoted by the National Bank of Poland:
- a) on the working day preceding the date of issuing the invoice or the pro forma invoice – if the amount due for the exhibition space providing fee was posted in the MTP's bank account prior to the participant application deadline;
- b) on the last working day preceding the participant application deadline – if the amount due for the exhibition space providing fee was posted in the MTP's bank account on the day specified as the participant application deadline or following that deadline.

CHARGE FOR POWER LINE AND UTILIZING POWER SUPPLY NETWORK

- 3.1 Entities (space without construction) ordering electric service lines are required to pay a charge for the utilization of the power supply network. The charge rates is 500 PLN net **. Price includes preparation and output of 230 V line to the stand.
- 3.2 Max line power is 3kW.
- 3.3 An invoice for the utilization of the power supply network will be issued by MTP in accordance with applicable regulations. The payment shall be made within the period indicated in the invoice.
- 3.4 Settlements with foreign customers for the other fair services are carried out by MTP in accordance with an average euro exchange rate quoted by the National Bank of Poland on the last working day preceding the fair commencement date.

CONDITIONS OF PAYMENT FOR OTHER FAIR SERVICES

- 4.1 Terms and conditions of the payment for the stand construction and furnishings are specified in a separate agreement.
- 4.2 Amounts due for ordering the other fair services (advertisement in the catalogue, advertising structure, additional invitations and exhibitor cards, electricity and water connections, rental of furniture and other equipment, auxiliary staff, etc.) will be invoiced by MTP in accordance with applicable regulations. The payment shall be made within 14 days after the invoice issue date or within 5 days after the invoice receipt date.
- 4.3 Settlements with foreign customers for the other fair services are carried out by MTP in accordance with an average euro exchange rate quoted by the National Bank of Poland on the last working day preceding the fair commencement date.

AMOUNTS DUE VS BANK FEES

- 5.1 All amounts due for participation in the trade fair (registration fee, co-exhibitor application fee), for ordering the space and other fair services are required to be settled as exclusive of bank fees.
- All payments in respect of participation in the fair are required to be made into the following MTP's bank account:
Międzynarodowe Targi Poznańskie Sp. z o.o., ul. Głogowska 14, 60 – 734 Poznań,
Powszechna Kasa Oszczędności Bank Polski S.A. w Warszawie o/Poznań
IBAN: PL 46 102040270000140210929075, SWIFT: BPKOPLPW

APPLICATION DEADLINE

01.03.2018

Applications submitted after this date shall be considered provided exhibition space is still available.

EXHIBITION OPENING TIMES

- 7.1. Exhibition dates: 24-25.09.2018
7.2. Opening times: 9:00 am – 5:00 pm

STAND ASSEMBLY AND DISMANTLING PERIODS

- 8.1. Stand construction: 23.09.2018
7:00 am – 10:00 pm
- 8.2. Dismantling: 25.09.2018
6:00 pm – 10:00 pm

ENTRY BADGE

- 9.1. In order to obtain entry badge, Exhibitor is required to register on-line at: <http://www.73wfc.com/registration-2/>, according to generally accepted rules. Exhibitor is obliged to notify the person responsible for stand service by 31.08.2018 at the following address: expolCE@73wfc.com.

FINAL PROVISIONS

- 10.1 STOP (Polish Foundrymen's Association) and MTP make decisions about stand localization.
- 10.2 Maximum ceiling load at the 'Creative Foundry' Exhibition is 500 kg/m2.
- 10.3 A exhibition participant is obliged to secure his property stored at the stand at his own expense and risk.
- 10.4 It is also recommended that participants insure their property.
- 10.5 MTP reserves the exclusive right to offer stand construction and technical services to the Creative Foundry Exhibitors.

* Gross value (price) is inclusive of the goods and services tax (VAT) in accordance with applicable regulations.

** Net fee (price) is exclusive of the goods and services tax (VAT).